# SEVAS TERMINATION OF LEASE AGREEMENT

Notice of termination has been received

SITE		
Adress		
Ending date of contract	Moving out date	
TENAN/TENANTS		
1. Name	Phone number	
New address		
2. Name	Phone number	
Newaddress		

Your phone number will be given to a new tenant for apartment viewing.

#### **REFUND OF SECURITY DEPOSIT**

VThe security deposit will be returned within 4 weeks of the end of th elease. If the apartment is in good condition, all keys to the apartment have been returned on time and all fees have been paid.

1. Account number IBAN	BIC A	Account holder
2. Account number IBAN	BIC A	Account holder

I have read the removal inspection, cleaning instructions and costs on the back of the form.

Date

Signatures

Further information



## INSTRUCTIONS FOR MOVING OUT

#### **KEYS**

Return all your apartment keys to Sevas office, including the parking space key. If the keys are lost, the key will be billed out. Return the keys on the end date of the contract, any excess days will be billed according to the days.

#### **MOVING INSPECTION**

A move-in inspection is carried out on each apartment when the resident leaves, where the condition of the apartment and the need for repairs are mapped. A removal check will be made once the outgoing resident has returned the keys.

### **CLEANING OF THE APARTMENT**

The apartment must be cleaned to a proper condition before moving out.

All surfaces should be wiped, especially the kitchen, toilet and bathroom.

- The fridge-freezer must be wiped, defrosted and the doors left open.
- The connections of the washing machines must be plugged in properly. Carefully store the cabinet in the space of the dishwasher in your warehouse and reinstall it when moving.
- The dishwasher is not part of Sevas Kodit Oy's equipment, so it must be removed when moving. - Also clean and empty the warehouses and take away all your belongings. Goods, etc. must not be left to settle in warehouses or common areas of the house.

#### COSTS

Repairs, removal cleaning and removal of goods left in the warehouses and common areas, which are the responsibility of the resident and will be paid for, will be ordered from an external contractor. The cost of these will be charged to the occupant moving out of the rooms. Defects that justify costs and lack of cleaning are documented by description. There will be a written notice of future costs to the new address before invoicing.

