

# SEVAS

## TERMINATION OF LEASE AGREEMENT

Notice of termination has been received

### SITE

Adress

Ending date of contract

Moving out date

### TENAN/TENANTS

1. Name

Phone number

New address

2. Name

Phone number

Newaddress

Your phone number will be given to a new tenant for apartment viewing.

### REFUND OF SECURITY DEPOSIT

The security deposit will be returned within 4 weeks of the end of the lease. If the apartment is in good condition, all keys to the apartment have been returned on time and all fees have been paid.

1. Account number IBAN

BIC

Account holder

2. Account number IBAN

BIC

Account holder

☐ I have read the removal inspection, cleaning instructions and costs on the back of the form.

Date

Signatures

Further information

# Moving out cleaning



1. ☐ Check that the floors are clean and there are no stains on the doors or walls. Wipe down cupboard shelves, drawers and cutting board. Clean the toilet seat with backgrounds, faucets, floor drain, bathtub, or shower walls. Clean the dust between the heating radiators.
2. ☐ Make sure that the storage belonging to your apartment is also emptied of all goods. Also remember to remove the lock from the storage door and leave the door open.
3. ☐ Also make sure that the balcony or courtyard that may belong to your apartment is cleared of all things and is clean. In addition, wash the windows and balcony glazing (in winter, at least the inner surfaces of the windows and vacuuming between the windows).
4. ☐ Remember to close the faucets and plug the inlet and outlet water connections of the washing machine and dishwasher to prevent water damage. Test the waterproofness of the plugs. Reassemble any cabinets that you may have removed. If you have bought a dishwasher, remove it.
5. ☐ Empty and clean the fridge. Defrost and clean the freezer. Set the switches to the 0 position. Leave the refrigerator and freezer doors open. Remove the plug. Clean the background and recess of the refrigerator/freezer.
6. ☐ When you remove the light fixtures, reattach the light fixture ceiling box covers/plugs. Also check the fixed lights and make sure they are all lit (sauna, bathroom, toilet, kitchen work lights, stove and refrigerator).
7. ☐ Clean the stove, oven, oven trays, cooker hood and grease filter. Also clean the background and recess of the stove.
8. ☐ Leave the mounting plugs and other fasteners in place. Removing it can cause big holes that need to be patched.
9. ☐ There are ventilation valves in the kitchen, toilet, bathroom and sauna. Clean them if necessary, but do not change their settings.
10. ☐ If you have purchased a door eye or security chain yourself, leave them in place when you move out. Blinds are also left in place when moving out of the apartment.
11. ☐ Repairs and removal of alterations and structures (e.g. fences) made without a permit will be charged to the resident. Also remember to leave the resident's folder/use instructions in the apartment.
12. ☐ Moving often creates a lot of waste. Problem waste and furniture do not belong to the housing association's waste collection, but must be taken to the appropriate waste collection points yourself.
13. ☐ Have you emptied the entire apartment and made sure that there is no trash left in the apartment?

Thank you

